



## UNITED INDIAN HEALTH SERVICES, INC.

### UIHS 2024 May-Gay-Tolh-Kwe Youth Summer Camp

### SUMMER CAMP COOKS

United Indian Health Services, Inc. thanks you for your interest in the position of Summer Camp Cooks for the Annual UIHS May-Gay-Tolh-Kwe (“a healing place” in the Yurok language) Youth Summer Camp 2024 which will be held the week of July 8-12, 2024, at the Red Alder Group Campsite and the Sumeg Village at Sue-meg State Park in Trinidad, California.

The Summer Camp Cooks are responsible for coordinating with the Summer Camp Director, Coordinators, and the UIHS Diabetes Department staff to plan meals for the Youth Summer Camp 2024, prepare and serve all meals, and oversee all kitchen functions including daily cleaning, food inventory, and food safety protocols.

*May-Gay-Tolh-Kwe Youth Summer Camps 2024 will provide a safe and positive camping experience for American Indian community youth ages 9-11 who are registered with UIHS. Campers will be introduced to local cultural traditions and have the opportunity to participate in many activities that promote and encourage healthy lifestyle choices.*

*Cultural activities will include necklace-making, storytelling, traditional games, and much more. Presentations & activities on health & wellness-related topics such as diabetes prevention, self-esteem building, nutrition, recycling, and environmental education. Campers will also participate in daily hikes, nature walks, games, and various physical activities.*

To apply for this position, please submit a letter of interest and a resume to the UIHS Human Resources Department at 1600 Weeot Way Arcata, CA 95521. The deadline for applying is FRIDAY, MAY 24, 2024. In accordance with P.L. 93-638 if claiming American Indian preference – proof of membership/documents MUST BE ATTACHED, if verification is not attached you will not be given American Indian Preference. If you have any questions about documentation that UIHS will accept or need more information, please call the UIHS Human Resources Department at (707)825-5000. or the UIHS Tribal and Cultural Health Department at (707) 825-5070.

**INDEPENDENT CONTRACTOR  
SUMMER CAMP COOKS  
ESSENTIAL JOB DUTIES**

REPORTS TO:           CAMP DIRECTOR  
SALARY RATE:         \$2250.00

**GENERAL FUNCTION:**

Work with Summer Camp Director, Summer Camp Coordinator, and other UIHS Staff to create, plan, and develop healthy and nutritious menus. Prepare, cook, clean up, and serve healthy and nutritious meals and snacks for the camp participants, including meals and snacks for special dietary needs.

**MAJOR TASKS and RESPONSIBILITIES:**

- Responsible for creating, planning, and developing healthy and nutritious menus.
- Responsible for planning and participating in the acquiring of necessary foods and supplies for camp meals and snacks.
- Responsible for set-up and clean-up of summer camp kitchen site, including providing a pre- and post-inventory of all summer camp kitchen supplies.
- Responsible for working closely with the Camp Director and Summer Camp Co- Coordinators to adhere to scheduled camp mealtimes and planned activities that may call for adjustments.
- Responsible for participating in daily activities that include guest and cultural presentations regarding traditional foods.
- Participate in making recommendations regarding the kitchen for future youth summer camps.
- Be a positive role model and demonstrate respect to campers, counselors, staff, elders, and guest presenters.
- Demonstrate an open willingness to share traditional and cultural knowledge that helps to motivate campers to participate.
- Practice confidentiality.
- Do not engage in inappropriate behavior such as profanity, physical violence, verbal abuse and sexual misconduct, consumption, or possession of any controlled substance. No tobacco use will be permitted.

**MINIMUM JOB REQUIREMENTS:**

Must possess the ability to work with American Indian youth in group settings and have demonstrated experience providing leadership and supervision to youth and other age groups. Must have own transportation. Personal knowledge of local American Indian culture and heritage is preferred. UIHS is an alcohol and drug-free workplace. In accordance with P.L. 93-638 if claiming American Indian preference – proof of membership/documents **MUST BE ATTACHED**, if verification is not attached you will not be given American Indian Preference. If you have any questions about documentation that UIHS will accept or need more information, please call the UIHS Human Resources Department at (707)825-5000.