United Indian Health Services, Inc.

Summer Day Camp Positions

Camp Cook positions close 5/16

Camp Coordinator positions close 5/25

Adult Counselor positions close 5/25

Peer Counselor positions close 6/10

Coordinators must submit a Letter of Interest (LOI) and Resume

Adult & Peer Counselors applications are available at all UIHS clinic sites and at www.uihs.org

Potawot Health Village, Arcata

June 27 - July 1, 2022

Elk Valley Rancheria Community Center, Crescent City

July 11 - 15, 2022

Resighini Rancheria Community Center, Klamath

July 18 - 22, 2022

Morek Won Community Center, Weitchpec

July 25 - 29, 2022

UNITED INDIAN HEALTH SERVICES, INC.

UIHS May-Gay-Tolh-Kwe
Youth Summer Day Camps 2022

APPLICATION for SUMMER DAY CAMP
PEER COUNSELOR & LEADERSHIP OPPORTUNITY

United Indian Health Services, Inc. (UIHS) thanks you for your interest in applying for the peer counselor leadership opportunity as part of our *May-Gay-Tolh-Kwe ("a healing place" in the Yurok language) Youth Summer Day Camp 2022*, which will be held

- June 27-July 1, 2022 at the Potawot Health Village in Arcata
- July 11-15, 2022 at the Elk Valley Rancheria Community Center in Crescent City
- July 18-22, 2022 at Resighini Rancheria Community Center in Klamath
- July 25-29, 2022 at Morek Won Community Center in Weitchpec

All participants chosen to participate in this project the will be required to arrive at the UIHS day camp location by 8 am Monday – Friday and remain until all campers are picked up daily.

All Peer Counselors will be required to attend a leadership training prior to camp. The training will include team-building activities, an overview of the roles/responsibilities of peer counselors, emergency protocol and basic first aid training, a review of the summer camp agenda and more. This will be a chance for peer counselors to get acquainted with one another, be introduced to adult summer camp staff and develop their leadership skills!

May-Gay-Tolh-Kwe Youth Summer Day Camp 2022 will provide a safe and positive camping experience for American Indian community youth ages 9-11 who are registered with UIHS. Campers will be introduced to local cultural traditions and have the opportunity to participate in many activities that promote and encourage healthy lifestyle choices.

Cultural activities will include necklace making, storytelling, and traditional games. Presentations & activities on health & wellness related topics such as diabetes prevention, self-esteem building, nutrition, recycling and environmental education. Campers will also participate in daily hikes, nature walks, games and various physical activities.

<u>Counselor Application Packet is DUE Friday, June 10, 2022 by 5pm</u>
at the UIHS Human Resources Department at 1600 Weeot Way Arcata, CA 95521
Faxed applications are acceptable (707) 825-5055

If you have any questions or need more information, please contact the UIHS Tribal Public Health Division at (707) 825-5070.

UIHS YOUTH SUMMER DAY CAMP
PEER COUNSELOR & LEADERSHIP OPPORTUNITY
PARTICIPANT RESPONSIBILITIES

PEER COUNSELOR LEADERSHIP OPPORTUNITY OVERVIEW:

All peer counselors will participate in a leadership training which will introduce team-building activities through a variety of hands-on activities and group presentations. The leadership training will include information about traditional activities that will be shared with youth campers during the summer day camp. Peer counselors will also be introduced to basic emergency protocol and first aid training. Peer counselors will be given the opportunity to work with adult summer day camp staff to assist with motivating, encouraging and supervising summer day camp youth participants aged 9-11 years old. Peer counselors will serve as positive role models by leading by example and participating in all summer camp activities.

MAJOR TASKS and RESPONSIBILITIES:

- Be responsible for assisting adult summer camp staff with team supervision of campers.
- Be a positive role model by demonstrating respect to all campers, counselors, staff, elders and guest presenters.
- Willingly and enthusiastically participate in all group activities and workshops; this can include physical activity such as hiking and sports.
- Provide assistance to camp director, coordinators, adult camp counselors, and guest presenters as requested.
- Demonstrate an open willingness to share traditional and cultural knowledge that helps to motivate and inspired campers to participate in workshops and activities.
- Report any inappropriate activity or behavior and to the camp coordinators/director.
- Practice confidentiality.
- Acquaint yourself with counselor roles and responsibilities, emergency protocol, first aid kit, camp agenda, camp boundaries, etc.
- Will not engage in any inappropriate behavior such as: profanity, physical violence, verbal abuse and sexual misconduct, consumption or possession of any controlled substance. No tobacco use will be permitted.

ELIGIBILITY REQUIREMENTS for PEER COUNSELORS:

All American Indian youth between the ages of 15-17 years old by June 10, 2022 are encouraged to apply if they have a willingness to participate in leadership training activities; have the desire to develop leadership skills; are excited about the opportunity to camp out in a traditional village setting and work with a team to provide fun and exciting activities to other youth from our community. All participants must be drug, alcohol and tobacco free.

APPLICATION FOR UIHS SUMMER DAY CAMP 2022
PEER COUNSELOR & LEADERSHIP OPPORTUNITY

NAME_____ DATE:_____

ADDRESS: _____ GENDER: M / F (circle)

CITY/STATE: _____ ZIP _____

PHONE: _____ EMAIL: _____

Will you between the ages of 15 -17 years old as of June 10, 2022? YES/ NO (circle)

Shirt size: _____

Tribal Affiliation: _____

Please describe any experience you have working with youth:
_____
_____
_____
_____

Please list any experience with local American Indian cultures that you would be willing to share at camp:
_____
_____
_____
_____

Please explain why you are interested in working for UIHS Youth Summer Camp:
_____
_____
_____
_____

What do you expect to be doing in 5 years?
_____
_____
_____
_____

Which UIHS Summer Day Camps 2022 are you available to work at? Please circle all that apply.

- June 27-July 1, 2022 at the Potawot Health Village in Arcata
- July 11-15, 2022 at the Elk Valley Rancheria Community Center in Crescent City
- July 18-22, 2022 at Resighini Rancheria Community Center in Klamath
- July 25-29, 2022 at Morek Won Community Center in Weitchpec

Must have own transportation to and from all locations chosen.

APPLICATION FOR UIHS SUMMER DAY CAMP 2022
PEER COUNSELOR & LEADERSHIP OPPORTUNITY (PG. 2)

EDUCATION AND TRAINING

Schools Attended: _____

Please check any activities that you have been involved with:

- ☐ Recreational and/or school sports
- ☐ School Clubs and/or Student Organizations
- ☐ Peer Counseling
- ☐ UIHS TAG (Teen Advisory Group) or POWER (Peers Offering Wisdom Education & Respect) or other UIHS Youth Group
- ☐ American Indian Ceremonies and Gatherings
- ☐ JOM/ Indian Education Programs
- ☐ Community Involvement *(please list & describe below)*

Please describe your community involvement and tell us what you learned and/or gained from the experience:

_____
_____
_____
_____
_____

By signing below, I agree to: Attend and be on time to all functions and activities: cooperate with all staff, counselors and guest presenters; stay away from drugs, alcohol, and tobacco; lead by example by teaching campers to act in a manner that honors their ancestors and traditions as members of the American Indian community.

Applicant Signature: _____ Date: _____

Counselor Application Packet is DUE Friday, June 10, 2022 by 5pm
at the UIHS Human Resources Department at 1600 Weeot Way Arcata, CA 95521
Faxed applications are acceptable (707) 825-5055

If you have any questions or need more information, please contact the UIHS Tribal Public Health Division at (707) 825-5070.

UNITED INDIAN HEALTH SERVICES, INC.

UIHS May-Gay-Tolh-Kwe
Youth Summer Day Camps 2022

ADULT COUNSELOR APPLICATION

United Indian Health Services, Inc. (UIHS) thanks you for your interest in our *May-Gay-Tolh-Kwe ("a healing place" in the Yurok language) Youth Summer Day Camp 2022*, which will be held

- June 27-July 1, 2022 at the Potawot Health Village in Arcata
- July 11-15, 2022 at the Elk Valley Rancheria Community Center in Crescent City
- July 18-22, 2022 at Resighini Rancheria Community Center in Klamath
- July 25-29, 2022 at Morek Won Community Center in Weitchpec

All staff will be required to arrive at the UIHS day camp location by 8 am Monday – Friday and remain until all campers are picked up daily.

All summer day camp staff is required to attend a leadership training prior to camp. The training will include team-building activities, an overview of the roles/responsibilities of staff, basic first aid training and emergency protocol, and a review of the camp agenda. This will be a chance for summer day camp staff to get acquainted with one another and develop their leadership skills!

May-Gay-Tolh-Kwe Youth Summer Day Camp 2022 will provide safe and positive experiences for American Indian community youth ages 9-11 and 12-17 who are registered with UIHS. Campers will be introduced to local cultural traditions and have the opportunity to participate in many activities that promote and encourage healthy lifestyle choices.

Cultural activities will include necklace making, storytelling, and traditional games. Presentations & activities on health & wellness related topics such as diabetes prevention, self-esteem building, nutrition, recycling and environmental education. Campers will also participate in daily hikes, nature walks, games and various physical activities.

<u>Adult Counselor Application Packet is DUE Wednesday, May 25, 2022 by 5pm</u>
at the UIHS Human Resources Department at 1600 Weeot Way Arcata, CA 95521
Faxed applications are acceptable (707) 825-5055

If you have any questions or need more information, please contact the UIHS Tribal Public Health Division at (707) 825-5070.

UIHS YOUTH SUMMER DAY CAMP
ADULT COUNSELOR JOB DESCRIPTION

REPORTS TO: CAMP COORDINATOR/ DIRECTOR
SUPERVISES: YOUTH COUNSELOR & CAMPERS

GENERAL FUNCTIONS:

Work in conjunction with other adult and peer camp counselors to supervise campers, ages 9-11 years and 12-17 years, and implement duties and responsibilities as assigned by camp coordinators. Utilize skills to motivate and encourage campers to participate in all camp activities and to serve as a positive role model by leading by example and participating in all camp activities.

MAJOR TASKS AND RESPONSIBILITIES:

- Be responsible for primary supervision of campers and youth counselors.
- Be a positive role model and demonstrate respect to campers, counselors, staff, elder and guest presenters.
- Participate in all group activities and workshops; this can include physical activity such as hiking and sports.
- Provide assistance to camp coordinators, counselors, and camp guest presenters as requested.
- Demonstrate an open willingness to share traditional and cultural knowledge that motivate campers to participate in workshops and activities.
- Report any inappropriate activity and behavior to the camp coordinator.
- Practice confidentiality.
- Acquaint yourself with counselor roles and responsibilities, emergency protocol, first aid kit, camp agenda, camp boundaries, etc.
- Do not engage in inappropriate behavior such as: profanity, physical violence, verbal abuse and sexual misconduct, consumption or possession of any controlled substance. No tobacco use will be permitted.

MINIMUM JOB REQUIREMENTS:

Must be a high school graduate and at least eighteen years old, by June 24, 2022, must be drug and alcohol free, must possess the ability to work with American Indian youth in group settings. Personal knowledge of local American Indian culture and heritage preferred. Pursuant to Public Law 93-638, preference will be given to persons of American Indian descent.

Counselor Application Packet is DUE Wednesday, May 25, 2022 by 5pm
at the UIHS Human Resources Department at 1600 Weeot Way Arcata, CA 95521
Faxed applications are acceptable (707) 825-5055

UIHS SUMMER DAY CAMP 2022
ADULT COUNSELOR APPLICATION

NAME_____ DATE:_____

ADDRESS: _____ GENDER: M / F (circle)

CITY/STATE: _____ ZIP _____

PHONE: _____ EMAIL: _____

Will you be 18 yrs old or older as of June 24, 2022? YES/ NO (circle)

SSI #: _____ Shirt size: _____

Tribal Affiliation: _____

Please describe any experience you have working with youth:
_____
_____
_____
_____

Please list any experience with local American Indian cultures that you would be willing to share at camp:
_____
_____
_____
_____

Please explain why you are interested in working for UIHS Youth Summer Camp:
_____
_____
_____
_____

What do you expect to be doing in 5 years?
_____
_____
_____

Which UIHS Summer Day Camps 2022 are you available to work at? Please circle all that apply.

- June 27-July 1, 2022 at the Potawot Health Village in Arcata
- July 11-15, 2022 at the Elk Valley Rancheria Community Center in Crescent City
- July 18-22, 2022 at Resighini Rancheria Community Center in Klamath
- July 25-29, 2022 at Morek Won Community Center in Weitchpec

Must have own transportation to and from all locations circled.

UIHS SUMMER DAY CAMP 2022
ADULT COUNSELOR APPLICATION (PG. 2)

EDUCATION AND TRAINING

High School: _____

College(s): _____

Please check any activities that you have been involved with:

- ☐ Recreational and/or school sports
- ☐ School Clubs and/or Student Organizations
- ☐ Peer Counseling
- ☐ UIHS TAG (Teen Advisory Group) or POWER (Peers Offering Wisdom Education & Respect) or other UIHS Youth Group
- ☐ American Indian Ceremonies and Gatherings
- ☐ JOM/ Indian Education Programs
- ☐ Community Involvement *(please list & describe below)*

Please describe your community involvement and tell us what you learned and/or gained from the experience:
_____
_____
_____
_____
_____

By signing below, I agree to: Attend and be on time to all functions and activities: cooperate with all staff, counselors and guest presenters; stay away from drugs, alcohol, and tobacco; lead by example by teaching campers to act in a manner that honors their ancestors and traditions as members of the American Indian community.

Applicant Signature: _____ Date: _____

Counselor Application Packet is DUE Wednesday, May 25, 2022 by 5pm
at the UIHS Human Resources Department at 1600 Weeot Way Arcata, CA 95521
Faxed applications are acceptable (707) 825-5055

If you have any questions or need more information, please contact the UIHS Tribal Public Health Division at (707) 825-5070.

UNITED INDIAN HEALTH SERVICES, INC.

UIHS 2022 May-Gay-Tolh-Kwe
Youth Summer Day Camps

SUMMER DAY CAMP COOKS

United Indian Health Services, Inc. thanks you for your interest in the position of Summer Day Camp Cooks for the Annual UIHS May-Gay-Tolh-Kwe ("a healing place" in the Yurok language) Youth Summer Day Camp 2022 which will be held the weeks of

- June 27-July 1, 2022 at the Potawot Health Village in Arcata
- July 11-15, 2022 at the Elk Valley Rancheria Community Center in Crescent City
- July 18-22, 2022 at Resighini Rancheria Community Center in Klamath
- July 25-29, 2022 at Morek Won Community Center in Weitchpec

The Summer Day Camp Cooks are responsible for coordinating with the Summer Day Camp Director, Coordinators, Project Supervisors and the UIHS Community Nutrition Department staff to plan meals for the Youth Summer Day Camps 2022, prepare and serve all meals, oversee all kitchen functions including daily cleaning, food inventory and food safety protocols.

May-Gay-Tolh-Kwe Youth Summer Day Camps 2022 will provide a safe and positive camping experience for American Indian community youth ages 9-11 and ages 12-17 who are registered with UIHS. Campers will be introduced to local cultural traditions and have the opportunity to participate in many activities that promote and encourage healthy lifestyle choices.

Cultural activities will include necklace making, storytelling, and traditional games and much more. Presentations & activities on health & wellness related topics such as diabetes prevention, self-esteem building, nutrition, recycling and environmental education. Campers will also participate in daily hikes, nature walks, games and various physical activities.

To apply for this position, please submit a letter of interest highlighting relevant experience and resume to the UIHS Human Resources Department at 1600 Weeot Way Arcata, Ca 95521. Deadline for applying is Friday June 10, 2022 at 5:00p.m. If you have any questions or need more information, please contact the UIHS Tribal Public Health Division at (707) 825-5070.

INDEPENDENT CONTRACTOR
SUMMER DAY CAMP COOKS
ESSENTIAL JOB DUTIES

REPORTS TO: CAMP DIRECTOR

GENERAL FUNCTION:
Work with Summer Day Camp Director, Summer Day Camp Coordinator, Project Supervisors and other UIHS Staff to create, plan and develop healthy and nutritious menus. To prepare, cook, clean-up and serve healthy and nutritious meals and snacks for the camp participants, including meals and snacks for special dietary needs.

MAJOR TASKS and RESPONSIBILITIES:

- Responsible for creating, planning and developing healthy and nutritious menus.
- Responsible for planning and participating in the acquiring of necessary foods and supplies for camp meals and snacks.
- Responsible for set-up and clean-up of summer day camp kitchen sites, including providing a pre and post-inventory of all summer camp kitchen supplies.
- Responsible for working closely with the Camp Director and Summer Day Camp Coordinator to adhere to scheduled camp meals times and planned activities that may call for adjustments.
- Responsible for participating in daily activities that include guest and cultural presentations regarding traditional foods.
- Participate in making recommendations in regards to the kitchen for future youth summer camps.
- Be a positive role model and demonstrate respect to campers, counselors, staff, elders and guest presenters.
- Demonstrate an open willingness to share traditional and cultural knowledge that helps to motivate campers to participate.
- Practice confidentiality.
- Do not engage in inappropriate behavior such as: profanity, physical violence, verbal abuse and sexual misconduct, consumption or possession of any controlled substance. No tobacco use will be permitted.

MINIMUM JOB REQUIREMENTS:
Must possess the ability to work with American Indian youth in group settings and have demonstrated experience providing leadership and supervision to youth and other age groups. Must have own transportation. Personal knowledge of local American Indian culture and heritage preferred. UIHS is an alcohol and drug-free workplace. Pursuant to Public Law 93-638, preference will be given to persons of American Indian descent.

UNITED INDIAN HEALTH SERVICES, INC.

UIHS May-Gay-Tolh-Kwe
Youth Summer Camp 2022

SUMMER DAY CAMP COORDINATOR

United Indian Health Services, Inc. thanks you for your interest in the position of Summer Camp Coordinator for the Annual UIHS May-Gay-Tolh-Kwe ("a healing place" in the Yurok language) Youth Summer Day Camps 2022 which will be held the weeks of

- June 27-July 1, 2022 at the Potawot Health Village in Arcata
- July 11-15, 2022 at the Elk Valley Rancheria Community Center in Crescent City
- July 18-22, 2022 at Resighini Rancheria Community Center in Klamath
- July 25-29, 2022 at Morek Won Community Center in Weitchpec

The Summer Day Camp Coordinator is responsible for planning, coordinating and implementing the UIHS Summer Day Camps 2022. Another key component for this position is to provide guidance and leadership for all other UIHS Summer Day Camp staff. Leadership training for staff will be provided and includes team-building activities, an overview of the roles and responsibilities, basic first aid training and emergency protocol, and a review of the camp agenda. This training is scheduled to be held prior to Summer Day Camp and all staff will be required to attend.

May-Gay-Tolh-Kwe Youth Summer Day Camp 2022 will provide a safe and positive experience for American Indian community youth ages 9-11 and for 12-17 who are registered with UIHS. Campers will be introduced to local cultural traditions and have the opportunity to participate in many activities that promote and encourage healthy lifestyle choices.

Cultural activities will include necklace making, storytelling, and traditional games. Presentations & activities on health & wellness related topics such as diabetes prevention, self-esteem building, nutrition, recycling and environmental education. Campers will also participate in daily hikes, nature walks, games and various physical activities.

To apply for this position, please submit a letter of interest highlighting relevant experience and a resume to the UIHS Human Resources Department at 1600 Weeot Way Arcata, Ca 95521. Deadline for applying is Wednesday, May 25, 2022 at 5:00pm. If you have any questions or need more information, please contact the UIHS Tribal Public Health Division at (707) 825-5070.

SUMMER DAY CAMP COORDINATOR
ESSENTIAL JOB DUTIES

REPORTS TO: CAMP DIRECTOR
SUPERVISES: ADULT COUNSELORS, PEER COUNSELORS and YOUTH CAMPERS

GENERAL FUNCTION:
Work with Summer Day Camp Director and other UIHS Staff to plan, coordinate and implement UIHS Youth Summer Day Camp 2022.

MAJOR TASKS and RESPONSIBILITIES:

- Responsible for assisting with the hiring of adult and peer counselors
- Responsible for planning and participating in leadership training activities for camp staff.
- Responsible for planning daily activities for summer day camp, including guest and cultural presentations and providing daily supervision of all summer camp programming.
- Responsible for set-up and clean-up of summer camp site, including providing a pre and post-inventory of all summer camp supplies.
- Participate in making recommendations for future youth summer camps.
- Participate in team supervision of all summer day camp staff and youth campers.
- Be a positive role model and demonstrate respect to campers, counselors, staff, elders and guest presenters.
- Demonstrate an open willingness to share traditional and cultural knowledge that helps to motivate campers to participate in workshops and activities.
- Practice confidentiality.
- Do not engage in inappropriate behavior such as: profanity, physical violence, verbal abuse and sexual misconduct, consumption or possession of any controlled substance. No tobacco use will be permitted.

MINIMUM JOB REQUIREMENTS:
Must possess the ability to work with American Indian youth in group settings and have demonstrated experience providing leadership and supervision to youth and other age groups. Must have own transportation. Personal knowledge of local American Indian culture and heritage preferred. UIHS is an alcohol and drug-free workplace. Pursuant to Public Law 93-638, preference will be given to persons of American Indian descent.